**WHITE PAPER REQUIREMENTS**

**File format:** single PDF file **Font:** Times New Roman, 12 point

**Paper Size:** 8.5 x 11 inches **Spacing:** single spaced **Margins:** 1 inch on all sides

**The White Paper consists of 9 parts:**

| **Component** | **Length** | **Content** |
| --- | --- | --- |
| **Cover Page** | 1 page | * Applicant (PI) name * University of New Hampshire * Proposed title * Topic number addressed * Name of the program officer contacted about the proposed work (if engaged)   *Title should be descriptive of the basic research the project covers and not be merely a copy of the topic title.*  *Include a protective legend for proprietary information, if applicable.* |
| **Abstract** | < 300 words | Describe the   * + research problem and objective   + technical approaches   + anticipated outcomes of the research   *The abstract must be submitted without proprietary restrictions. Therefore, this non-proprietary abstract must be a version that is releasable under the Freedom of Information Act without changes* |
| **Program Description Narrative** | < 3 pages | * State the defense challenge or topic area of research. * Describe the basic scientific research approach. Summarize the state of the field and describe what is innovative about the proposed approach. What results, new knowledge, or insights might this approach afford compared to alternate approaches other researchers in this field have taken. * Include approximate yearly costs for the project.   *Reference citations are not required but may be included within the three-page limit.* |
| **Collaboration Composition Statement** | < 1 page | * Describe the composition of the collaboration and how the collaborator will provide mentorship. * Describe how the collaboration fulfills the purpose of DEPSCoR. |
| **Basic Research Statement** | < 1 page | * Describe how the proposed research meets the DoD definition of basic research. * Describe the extraordinary outcomes that may be achieved as a result of the proposed project. |
| **Anticipated human or animal subject research** | < 1 page | Identify anticipated human or animal subject research (where applicable).  *If none, state “Not applicable”* |
| **Applicant’s (PI’s) Curriculum Vitae** | < 2 pages | Include:   * Relevant experience * Publications * Funding received in the area of interest * Any previous involvement and experiences with the DoD |
| **Collaborator’s (co-PI’s) Curriculum Vitae** | < 2 pages |
| **Applicant’s (PI’s)  Previous DoD Funding** | No page limit | List all previous DoD funding active between 1 October 2013 and 30 September 2020  For each listed award, include:   * Project title(s) * Award number(s) * Name of the PI * Role on project (PI, co-PI, etc.) |
| **Collaborator’s (co-PI’s) Previous DoD Funding** | No page limit |

**WHITE PAPER SUBMISSION PROCESS**

(1) Applicants must register in AcquTrak (<https://acqupass.noblis.org/ApplyDEPSCoR>) **September 14, 2020,** **11:59 PM ET.**

(2) The white paper must be submitted electronically through AcquTrak by **September 21, 2020, 11:59 PM ET.**

(3) Notification of White Paper Selection/Nonselection by DEPSCoR will be done via email to each applicant by **November 20, 2020.**

**Only applicants whose white papers are selected may submit a full proposal.**

**WHITE PAPER REVIEW**

DEPSCoR seeks to increase the number of researchers at and improve the capabilities of IHEs in eligible States/Territories to perform competitive S&E research relevant to the DoD.

Proposed research should describe cutting-edge efforts on basic scientific problems.

White papers deemed to be applied research, as opposed to basic research, will not advance to the proposal stage of the competition.

You should show strength in as many of the evaluation and selection areas as practicable to demonstrate maximum competitiveness.

White papers (and proposals) will be evaluated against the following criteria (each are equally important):

• Scientific and technical merits of the proposed research

• The Applicant’s and Collaborator’s qualifications, ability to perform the proposed work, and the overall management approach

• Relevance of the proposed research to the DoD